



RoboCup Junior (Australia) Inc.  
Suite 1100, 45 Glenferrie Road  
Malvern VIC 3144  
ABN: 72 592 462 493  
Incorporation Number: A0040826L

4<sup>th</sup> October 2024

## Notice of Annual General Meeting

The Annual General Meeting (AGM) for RoboCup Junior (Australia) Inc. (RCJA) for 2024 will be held on ~~Tuesday 5<sup>th</sup>~~ **Wednesday 6<sup>th</sup>** November 2024, starting at 8:30pm (Melbourne, Australia time) electronically via Zoom. [Click here to join the AGM \(Meeting ID: 272 533 2109\)](#).

The AGM is welcome to be attended by any members of the public; however, voting is reserved for registered members of the association, as stipulated under the rules of the association. For those eligible, membership can be obtained by completing the form on the [Our Organisation](#) page on the RCJA Website. You can also access the Office Bearer Advanced Nomination form and Proxy Voting form from this page.

It is also necessary to be a member to nominate or second a nomination for an officer bearer, and to be elected as an office bearer.

Please note you must have been a member for at least 14 days to participate in the electoral process of the AGM.

The AGM agenda will include, but is not limited to:

1. Welcome and opening of AGM
2. Confirmation of the minutes of the ~~2022~~ **2023** AGM.
3. President's Report (Evan Bailey)
4. Treasurer's Report (David Ebert)
  - a. Vote on resolution confirming the Financial Statements presented by the Treasurer hold a 'true and fair' representation of RCJA's financial affairs
5. Digital Platforms Executive's Report (Zac McWilliam)
6. Relations Executive's Report (Margaux Edwards)
7. International Representative's Report (Graham Stock)
8. A report from each State and Territory subcommittee Chair or President.
  - a. Victoria (Evan Bailey)
  - b. South Australia (Simon Coad)
  - c. Western Australia (Auriol Heary)
  - d. Northern Territory – Alice Springs (Deborah Simpson)
  - e. Tasmania (Evan Bailey)
  - f. Queensland (Margaux Edwards)
  - g. New South Wales (Karen Binns)
  - h. ACT (Graham Stock)
9. A vote on the resolution to appoint four Ordinary Members for the next 12 months (continuing the structure put in place at the 2023 AGM), those being
  - a. Ordinary Member for Relations (to be known as the 'Relations Executive')
  - b. Ordinary Member for Digital (to be known as the 'Digital Platforms Executive')
  - c. Ordinary Member for Social Media (to be known as the 'Social Media Officer')



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d. Ordinary Member for Digital Development (to be known as the 'Digital Development Officer')

10. Election of office bearers, including the roles of:

- a. President
  - b. Vice-President
  - c. Treasurer
  - d. Minutes Secretary
  - e. Secretary
  - f. Relations Executive
  - g. Digital Platforms Executive
- the above positions form the Executive Committee*

- h. Social Media Officer
  - i. Digital Development Officer
  - j. International Representative
  - k. OnStage Coordinator
  - l. Rescue Line Coordinator
  - m. Rescue Maze Coordinator
- Soccer Coordinator

*the above positions form the remainder of the elected National Committee*

11. A vote on the resolution as to whether there should be a change in the Rules of the Association to support RCJA in receiving deductible gift recipient status from the ATO (allowing donations to RCJA to be tax deductible for the donor).
12. A vote on the resolution to make changes to the Rules of the Association as outlined in Appendix 1 (if applicable, should the above resolution in Item 11 of this Agenda pass).
13. Any other business arising
14. Announcement of Spike Prime Competition 2025 Theme (Karen Binns)

Each of the reports will be presented by the relevant person for seconding and then a vote be held to accept. The Treasurer's Report will include the Financial Statements for Financial Year 2023-2024.

Nominations are welcome for the above office bearers prior to the AGM (via the Advanced Nomination Form), as well as upon call at the AGM as required under the Rules of the Association. The advanced nomination form can be found at <https://robocupjunior.org.au/our-organisation/>.

This above webpage also contains the link to the Proxy Voting Form, should a member wish to utilise a Proxy to participate in the electoral process of the AGM.

Please direct any enquiries in relation to this notice via email to [president@robocupjunior.org.au](mailto:president@robocupjunior.org.au).

Evan Bailey  
President, RoboCup Junior (Australia) Inc.



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## Appendix 1 – Proposed Changes to the Rules of the Association

### **Objective**

To modify the existing Rules of the Association (RCJA rules) to have the necessary provisions so that The Australian Charities and Not-for-profits Commission would consider us to be a charity.

### **Rationale**

RCJA has reached many students across Australia, running competitions that nurture STEM skills. To continue with the RCJA mission, it is essential to ensure our organisation is properly funded, and attractive to potential donors. By registering as a charity, this will allow us to access donations as a new source of funding as the donations would be tax deductible for the donor.

### **Benefits**

- **Deductible Gift Recipient (DGR) Status:** If the charity qualifies as a DGR, donors can claim tax deductions for their donations, which can encourage greater financial support from the public & business.
- **Access to Grants and Funding:** Charities may be eligible for government grants and funding from philanthropic organisations that are often only available to registered charities. Many grant programs require organisations to have charity or DGR status to qualify.
- **Enhance Credibility and Trust:** Registering as a charity with the ACNC increases public trust and confidence, as it shows the organisation meets certain standards of governance and accountability. Being recognised as a charity can also improve transparency and accountability, which can further attract donors and more conventional sponsors.

### **Cost**

There is a small monetary cost involved to update our rules, however there will be regulatory and compliance costs

- **ACNC Compliance:** Charities registered with the Australian Charities and Not-for-profits Commission (ACNC) must submit annual financial reports and comply with other governance standards, which can require professional accounting or legal services. RCJA currently operates as not-for-profit, and has been reporting to Consumer Affairs Victoria (Annual Statements). This would continue.
- **Australian Tax Office (ATO) Reporting:** Registered charities need to ensure proper tax reporting to maintain tax concessions. DGR status, income tax exemption, and other benefits require ongoing compliance with ATO rules, although some of these requirements already apply.

RCJA is currently well below the threshold of \$500,000 annual turnover above which the ACNC requires external review/audit of financial statements. The same threshold also applies under our registration with Consumer Affairs Victoria.



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## **Proposed Changes to the Rules of the Association**

### **Change to Clause 2**

- a) RoboCup Junior Australia is established to be a charity whose purpose is to advance education in the subjects of Science, Technology, Engineering, and Mathematics (STEM), by running robotics competitions and training, which is open to school aged students in Australia.
- b) Uphold the mission statement, as described in section three (3) below.
- c) Promote, encourage participation in, administrate, and where necessary organise and provide resources to: conduct competitions for school students featuring the use of robotics.

### **Change to Clause 12 (c) - Winding up and cancellation**

- i. The Association may be wound up voluntarily by special resolution.
- ii. In the event of the organisation being dissolved, all assets that remain after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes, which is charitable at law and which has rules prohibiting the distribution of its assets and income to its members.
- iii. The body to which the surplus assets are to be given must be decided by special resolution.

### **Introduction of New Clauses**

#### **Not-for-profit clause**

'The assets and income of the organisation shall be applied solely to further its objectives and no portion shall be distributed directly or indirectly to the members of the organisation except as genuine compensation for services rendered or expenses incurred on behalf of the organisation.'

#### **Deductible Gift Revocation clause**

'If the organisation is wound up or its endorsement as a deductible gift recipient is revoked (whichever occurs first), any surplus of the following assets shall be transferred to another organisation with similar objectives, which is charitable at law, to which income tax deductible gifts can be made:

1. gifts of money or property for the principal purpose of the organisation
2. contributions made in relation to an eligible fundraising event held for the principal purpose of the organisation
3. money received by the organisation because of such gifts and contributions.'